



CLIENT REQUIREMENTS SHEET

High-Risk Secure Transport Services

Reference No.

Date Submitted

Assigned Account Manager

01. INTRODUCTION & PURPOSE

Thank you for your interest in Andro Secure Group. We specialise in the secure transport of high-value cargo and persons across complex, elevated-risk environments. To ensure we design a service that precisely meets your needs — and that all applicable security, regulatory, and operational standards are upheld — we ask all prospective clients to complete this Requirements Sheet in full before engagement.

All information provided is treated as strictly confidential and will only be shared with authorised members of the Andro Secure Group team on a need-to-know basis. Completion of this form does not constitute a contractual obligation on either party.

For enquiries prior to completing this form, please contact:

Website: www.androsecure.eu | **Email:** hello@androsecure.eu

02. CLIENT IDENTIFICATION

Primary Contact

Full Name

First and last name

Job Title / Role

Company /
Organisation

Legal entity name

Registered Business
Address

Street, city, country, postal code

Direct Phone Number

+country code

Email Address

Industry / Sector

- | | | |
|---|---|--|
| ☐ Banking & Finance | ☐ Mining & Precious Metals | ☐ Jewellery & Gemstones |
| ☐ Government / State | ☐ Central Bank / Reserve | ☐ Cash-in-Transit / CIT |
| ☐ Private Wealth / Family Office | ☐ Retail / Luxury Goods | ☐ Other (specify below) |

If Other, please specify

Secondary / Alternate Contact (if applicable)

Full Name

Job Title / Role

Phone Number

Email Address

03. SERVICE REQUIREMENTS

3.1 Cargo / Transport Type Required

Please select all that apply:

- | | | |
|--|---|--|
| ☐ Gold Bullion / Bars / Coins | ☐ Rough or Polished Diamonds | ☐ Jewellery & Precious Stones |
| ☐ Money Pallets (Banknotes) | ☐ Foreign Exchange (Forex) | ☐ High-Value Documents |
| ☐ Secure Personnel Transport | ☐ Combination / Multi-Cargo | ☐ Other (specify below) |

If Other / Combination, provide detail

3.2 Estimated Value or Volume per Shipment

- | | | |
|--|---|---|
| ☐ Up to USD 500,000 | ☐ USD 500K – USD 2M | ☐ USD 2M – USD 10M |
| ☐ USD 10M – USD 50M | ☐ USD 50M – USD 100M | ☐ Over USD 100M |

Currency of value (if not USD)

e.g. EUR, GBP, CHF, ZAR

Typical weight or unit volume (if applicable)

e.g. kg of gold, number of parcels

3.3 Frequency of Transport Required

- | | | |
|---|------------------------------------|--|
| ☐ One-off / Ad hoc | ☐ Weekly | ☐ Bi-weekly |
| ☐ Monthly | ☐ Quarterly | ☐ As required (irregular) |

Estimated number of
shipments per year

3.4 Typical Routes and Destinations

Country / City of Origin *Primary collection point*

Country / City of
Destination *Primary delivery point*

Additional or recurring routes / transit points

List all regular or anticipated routes

Nature of route(s):

- ☐ Domestic only ☐ Cross-border / Regional ☐ International / Intercontinental
- ☐ Air transport required ☐ Sea / Port involved

04. SECURITY & RISK ASSESSMENT

4.1 Current Security Measures in Place

Please describe the security arrangements currently used for similar assets or operations:

Existing security arrangements

e.g. armed guards, tracking systems, sealed vehicles, vaults, protocols

4.2 Previous Incidents or Security Concerns

Has your organisation experienced any security incidents relating to the transport or storage of high-value assets in the past five years?

- ☐ Yes ☐ No ☐ Prefer not to disclose

If yes, please provide a brief summary

Nature of incident(s), location, outcome. Details are treated as strictly confidential.

4.3 Perceived Threat Level

How would you characterise the threat environment for your typical operations?

- ☐ Low — routine commercial risk
- ☐ Moderate — elevated awareness required
- ☐ High — active threat or hostile environment
- ☐ Critical — imminent or extreme risk
- ☐ Unknown / Requires assessment

4.4 Insurance Requirements

Are assets currently insured?

Yes / No / Partially

Insurer name (if applicable)

Policy coverage limit (approx.)

Policy reference (optional)

Do you require Andro Secure Group to provide or arrange supplementary insurance coverage?

- ☐ Yes — full coverage required
- ☐ Yes — supplementary/top-up required
- ☐ No — existing coverage sufficient
- ☐ To be discussed

4.5 Compliance & Regulatory Obligations

List applicable regulations, licences, or compliance frameworks

e.g. FATF, AML/CFT, Basel III, national central bank regulations, KYC/CDD obligations, sanctions screening

Country of regulatory jurisdiction

Regulatory body / authority

05. OPERATIONAL DETAILS

5.1 Collection & Delivery Locations

Primary collection address / facility

Full address or location description

Primary delivery
address / facility

Access restrictions at
collection point

e.g. secure vault, airside, port, private estate

Access restrictions at
delivery point

5.2 Timing & Scheduling Preferences

Preferred time of day
for collection

e.g. early morning, business hours

Preferred time of day
for delivery

Is advance notice of transit date required for recipient?

☐ Yes

☐ No

☐ To be agreed per shipment

Lead time required to
arrange transport

e.g. minimum 48 hours, 5 working days

Any blackout dates or
scheduling constraints

e.g. public holidays, fiscal year-end restrictions

5.3 Special Handling Requirements

Describe any specific handling, packaging, or environmental requirements

e.g. temperature-controlled, biometric access seals, tamper-evident packaging, armoured containers

Will a client representative need to accompany the shipment?

☐ Yes — always

☐ Yes —
occasionally

☐ No

☐ To be determined

5.4 Documentation & Chain of Custody

What documentation do you require upon collection and delivery?

☐ Signed collection receipt

☐ Signed delivery receipt

☐ Chain of custody log

☐ Photographic inventory
record

☐ GPS tracking report

☐ Customs / export
documentation

Additional documentation requirements

06. CLIENT REFERENCES & CREDENTIALS

Andro Secure Group conducts thorough due diligence on all prospective clients. The following information is required as part of our standard onboarding process and is held in strict confidence.

6.1 Business Registration

Registered company
name

Company registration
number

Country of
incorporation

Date of incorporation

DD / MM / YYYY

Registered office
address (if different
from above)

6.2 Licences & Authorisations

List relevant operating licences or authorisations held

e.g. firearms dealer licence, bullion dealer registration, banking licence, cash-in-transit permit

6.3 Bank or Trade References

Please provide details of two references (bank, legal firm, or established trade partner):

Reference 1

Organisation name

Contact person

Phone number

Email address

Nature of relationship

e.g. primary banker, legal counsel, trade partner

Reference 2

Organisation name

Contact person

Phone number

Email address

Nature of relationship

6.4 Previous Secure Transport Service Providers

Have you previously engaged a secure transport or CIT service provider?

☐ Yes ☐ No

If yes, please provide provider name(s) and reason for change / transition

07. DECLARATION & AUTHORISATION

I, the undersigned, confirm and declare that:

- All information provided in this Requirements Sheet is accurate, complete, and provided in good faith.
- I am duly authorised to submit this form on behalf of the organisation named herein.
- I understand that Andro Secure Group reserves the right to conduct independent verification of any information provided.
- I consent to Andro Secure Group retaining this information for the purposes of client due diligence, service delivery, and regulatory compliance.
- I acknowledge that submission of this form does not guarantee the provision of services and that Andro Secure Group may decline to engage at its sole discretion.
- I confirm that the activities for which secure transport is sought are lawful and comply with all applicable national and international regulations.

Signature of Authorised
Signatory

Full Name (Print)

Date (DD / MM / YYYY)

Company Stamp (if applicable)

Capacity / Title

Company Name

**SHOULD THERE BE NOT ENOUGH SPACE FOR INFORMATION OR FIELDS TO BE COMPLETED,
PLEASE ATTACH AN A4 PAGE WITH THE RELEVANT INFORMATION. THANK YOU**

Please return the completed form to: hello@androsecure.eu | www.androsecure.eu

Andro Secure Group — Excellence in High-Risk Secure Transport